



119 Van Order Drive, Kingston, ON K7M 1B9 ☎ Fax (613) 546-9375 ☎ Phone (613) 546-5591 [www.kfhc.ca](http://www.kfhc.ca)

**PERSONALLY APPROVED PAYMENT PLAN**

I HEREBY AUTHORIZE KINGSTON & FRONTENAC HOUSING COPORATION AND THE FINANCIAL INSTIUTION DESIGNATED TO BEGIN DEDUCTIONS FOR MY PERSONALLY APPROVED PAYMENT PLAN.

Tenant Account Number in YARDI: \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS: # \_\_\_\_\_ - \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ CITY: Kingston, ON POSTAL CODE: \_\_\_\_\_

CHEQUING ACCOUNT       JOINT CHEQUING ACCOUNT

Bank Name and Number  
\_\_\_\_\_  
Bank Transit Number  
\_\_\_\_\_  
Bank Account Number  
\_\_\_\_\_  
Bank Street Address, City and Postal Code  
\_\_\_\_\_

THIS AUTHORIZATION IS TO REMAIN IN EFFECT UNTIL KINGSTON & FRONTENAC HOUSING HAS RECEIVED WRITTEN NOTIFICATION FROM ME/US OF ITS TERMINATION IN TIME TO ALLOW KINGSTON & FRONTENAC HOUSING OR THE FINANCIAL INSTITUTION A REASONABLE OPPORTUNITY TO ACT ON IT OR UNTIL KINGSTON & FRONTENAC HOUSING HAS SENT ME/US WRITTEN NOTICE OF TERMINATION OF THIS PLAN.

TO START the 1<sup>st</sup> day of: \_\_\_\_\_

**AUTHORIZED SIGNATURES**  
(1) \_\_\_\_\_ (2) \_\_\_\_\_

\*FOR JOINT ACCOUNTS ALL DEPOSITORS MUST SIGN WHEN MORE THAN ONE SIGNATURE IS REQUIRED ON A CHEQUE ISSUED AGAINST THE ACCOUNT.

**PLEASE NOTE: IF YOU HAVE POST-DATED CHEQUES WITH THIS OFFICE, IT IS YOUR RESPONSIBILITY TO ASK FOR THEM TO BE RETURNED OR TORN-UP.**